**ALARA-BALT Australasian Conference 2020**

**PRESENTATION PROPOSAL SUBMISSION FORM**

 ***(Only proposals submitted on this form will be considered for inclusion)***

Please provide the details of the author(s) involved, indicating which will present.

Office Use Only: Code

***FIRST AUTHOR***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title: |  | Initials: |  | Given Name: |  |
| Family Name: |  |
| Institution: |  |
| Department: |  |
| Postal address: |  |
| Country: |  | Telephone: |  |
| E-mail: |  |
| Presenter: |  | Please place **X** if attending and presenting |

***SECOND AUTHOR***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title: |  | Initials: |  | Given Name: |  |
| Family Name: |  |
| Institution: |  |
| Department: |  |
| Postal address: |  |
| Country: |  | Telephone: |  |
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| Presenter: |  | Please place **X** if attending and presenting |

***THIRD AUTHOR***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title: |  | Initials: |  | Given Name: |  |
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| Presenter: |  | Please place **X** if attending and presenting |

***FOURTH AUTHOR***

|  |  |  |  |  |  |
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| Title: |  | Initials: |  | Given Name: |  |
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| Institution: |  |
| Department: |  |
| Postal address: |  |
| Country: |  | Telephone: |  |
| E-mail: |  |
| Presenter: |  | Please place **X** if attending and presenting |

By submitting this form, the authors understand and agree that the submission will receive a double-blind review before being accepted, and that all costs relating to travel, accommodation and attendance at the conference are the responsibility of the authors. No payment will be made to a presenter for presenting.

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ALARA and BALT will coordinate the Conference in Launceston. Participants may attend:

* In person in Launceston
* Virtually from their own homes or offices
* Virtually in small groups from a location not at the main Conference location in Launceston

Presenters can deliver their presentation from any of the connected locations. Part of the audience (and possibly a large part of that audience) will not be in a single location and not in the same room as the presenter. Participants not in the main Conference location are responsible for their own technology and internet connection.

Presenters must indicate in this submission:

1. Location from which the presenter will present;
2. Type of Conference contribution;
3. Stream to which the presentation is related;
4. How the presenter will actively engage the audience when the members are located in several dispersed locations;
5. Details of the presentation; and
6. Short abstract.

Presenters are also invited to submit a short video (see last page of this form).

***1. Location of Presentation:***

Please indicate from where you will be making your presentation by marking the appropriate block with an “X” and completing the details where appropriate.

|  |  |
| --- | --- |
| **Launceston in Conference venue.** Please indicate in the presentation description (5 below) what technology you will require for your presentation. |  |
| **Launceston in another venue I am attending.** Please indicate who is organising this venue. |  |
| **In a location with a small group that I am attending.** Please specify the city / country and who is organising this location. |  |
| **On my own in my own home / office.** |  |

***2. Type of Conference Contribution:***

Select the type of presentation you plan to make by marking the appropriate block with an “X”.

|  |  |
| --- | --- |
| **Paper presentation:** A 40-minute presentation with at least 20 minutes for audience interaction. The program will group presentations together in logical themes where possible |  |
| **Symposium:** These sessions will comprise three or four thematically related presentations submitted as one unit. Each presentation can be up to 15 minutes, followed by 15-30 minutes (depending on number of papers) of facilitated discussion. (total of 85 minutes) |  |
| **Workshop:** A workshop is an interactive session designed to ensure audience participation through activities intended to share the knowledge created by the research in question. (total of 85 minutes) |  |
| **Poster presentation:** Graphic displays of AL/AR projects, both in progress and completed which will allow the delegates to engage in dialogue with the researcher(s). The program will include a specific time for viewing of all posters, but the posters will be on display throughout the conference. |  |
| **Artistic display:** Music, visual art, drama, dance events or pre-recorded video that highlight issues relevant to the conference theme are all welcome. The program will include these displays where appropriate (maximum of 30 minutes). |  |

***3. Presentation relates to Conference Stream:*** (Please mark the appropriate block with an X)

|  |  |
| --- | --- |
| 1. **Breaking down Silos with Action Learning and Action Research**:

Effective action learning and action research requires people to come together to solve problems. Individuals, organisations, communities, educational institutions and governments can solve our most urgent problems of today, and prepare for the unknown challenges of tomorrow, by working together on action learning and action research projects. |  |
| 1. **Reinvention and Lifelong Learning through Action and Reflection**:

Education does not end when one leaves school or university. The world of work is in transition as hundreds of job types disappear and hundreds are created. The same is also true of life, in general. The internet and mobile devices were not widely used just over a decade ago, but are now a part of our daily lives. Experience in using action learning and action research helps people prepare for constant change by developing skills in lifelong learning. |  |
| 1. **Action and Reflection as a Catalyst for Organisational Development**:

A growing number of organisations are realising that a positive organisational culture promotes innovation and sustainability. Gaining employee commitment starts with engagement, which is critical to the success of any action learning or action research endeavour. Action learning and action research (under many guises) are demonstrated as an effective means to improve organisational culture, business outcomes, productivity and profits. |  |
| 1. **Action Learning and Action Research in Community Development**:

In spite of political rhetoric and hype, serious challenges in the world community remain. Indigenous recognition, health and well-being, child poverty, and environmental protection, are just a few of those matters that require community involvement and collaboration. Many examples exist of action learning or action research bringing communities together to overcome or minimise impacts of current and future challenges to our collective well-being. |  |
| 1. **Proposed alternative**:

Title of Alternative Stream: Description of Alternative Stream (up to 80 words): |  |

***4. How the presenter will actively engage the audience:***

1. What type of presentation will you be delivering?

 (See the table in 2 above for the five types of conference contributions)

1. Please explain how you will make your presentation to ensure the active participation of the audiences in all locations that are present during your session. Please address the fact that some of the audience may be directly in front of you, while large numbers will be in many locations participating remotely. **NOTE:** the audience expects high participation and involvement. Please be clear about the way in which you will engage the audience.

|  |
| --- |
|  |

***5. Details of the presentation:***

On the next five pages, there are a series of headings relating to each of the five types of conference contributions. Select the page with the type of conference contribution you wish to deliver, and enter the relevant information for your contribution (you can delete the other four pages if you wish).

***6. Abstract:***

On the last page, please include a short abstract of between 250 and 300 words. Do NOT include a copy of a research or journal paper with this submission. Do not include authors’ names in the details of the contribution or the abstract. Once completed, send the entire document to admin@alarassociation.org.

**PAPER PRESENTATION:**

**Title:** (no more than 20 words)

**Keywords:**

**Background**:

**Methods**:

**Results:**

**Conclusions:**

**Technology required if presenting at main Conference:**

**SYMPOSIUM:**

**Title:** (no more than 20 words)

**Keywords:**

**Background**:

**Methods**:

**Results:**

**Conclusions:**

**Technology required if presenting at main Conference:**

**POSTER PRESENTATION:**

**Title:** (no more than 20 words)

**Keywords:**

**Background**:

**Methods**:

**Results:**

**Conclusions:**

**Technology required if presenting at main Conference:**

**WORKSHOP:**

**Title:** (no more than 20 words)

**Keywords:**

**Purpose of workshop:**

**What you will do:**

**How participants will be involved:**

**What participants will learn:**

**Technology required if presenting at main Conference:**

**ARTISTIC DISPLAY:**

**Title:** (no more than 20 words)

**Type of display:**

**Purpose of display:**

**How it links to the conference theme:**

**Also indicate the logistical arrangements (time (max 30 mins); space, etc.):**

**Technology required if presenting at main Conference:**

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**Abstract:** (300 words max, typed in single space Arial 12)

Office Use Only: Code

**Video:**

Presenters may also like to submit a short video that “promotes” their presentation: tells the prospective audience what they can expect if they attend the presenter’s session. This video can be a face-to-camera presentation, cartoon, slides with talk over, or any other option the presenter wishes.

Conditions:

* The video must be less than one minute long.
* The file must be free of viruses, malware, etc.
* The content must be suitable for general viewing.
* If any person or landmark appear in the video (other than the first named presenter), the presenter must confirm in writing that the person or responsible authority has given written approval of the use of the person or landmark’s image in the video.
* The video should be good quality, but should not be ultra-high quality (e.g., 4K HD), so that the file is a manageable size

The video will be loaded to ALARA’s YouTube account and linked from the ALARA website.

By submitting the video, the presenter confirms that the content is their original work, and agrees to ALARA broadcasting the video from its website.