



Action Learning and Action Research Association Ltd

Annual General Meeting 2025 Minutes

ALARA Website <https://alarassociation.org/about-us/annual-general-meetings/alara-agm-2025>, Zoom platform and University of Technology, Sydney Building 11, Level 3

The electronic section of the meeting opened at 12:01 am, 7 September 2025 and closed at 12.00 pm (Noon), Monday 22 September 2027 (Australian Eastern Standard Time).

The face-to-face and associated Zoom section of the meeting began at 5.20 pm, Tuesday 23 September 2025 (Australian Eastern Standard Time).

1. **Attendance:** 11 members attended the AGM, either via the electronic meeting or the face-to-face and Zoom meeting (Colin Bradley, Bob Dick, Roelien Goede, Kavita Goel, Marina Harvey, Tome Mapotse, John Molineux, Eileen Piggot-Irvine, Shankar Sankaran, Imelda Smit, Emmanuel Tetteh).
2. **Apologies:** Ngoc Minh Thu (Natalie) Dao, Yoland Wadsworth
3. **Minutes of the 2024 AGM of Action Learning, Action Research Association Ltd**
The meeting accepted the minutes of the 2024 AGM of Action Learning, Action Research Association Ltd. Votes For: 6, Votes Against: 0, Votes Abstain: 5 (a copy of the Minutes are available at https://www.alarassociation.org/sites/default/files/ALtd_Docs/AGM/ALARA_Ltd_2024_AGM_MinutesSec.pdf).
4. **Annual Report for 2024/25**
The meeting adopted the Annual Report for 2024/25. Votes For: 9, Votes Against: 0, Votes Abstain: 2 (a copy of the Annual Report is available at https://alarassociation.org/sites/default/files/ALtd_Docs/AGM/ActionLearningActionResearchAssociationLtdAnnualReport_2025SEC.pdf).
5. **2024/25 Financial Report**
The President moved the acceptance of the Financial Report, which commences on page 16 of the Annual Report, and the meeting agreed. Votes For: 9, Votes Against: 0, Votes Abstain: 2

The President advised the meeting that the previous bookkeeper for ALARA, Business in Mind, ceased to be the bookkeeper on 30 June 2025, due to increased costs (primarily the cost of the accounting software used by the bookkeeper that is too sophisticated for ALARA's small turnover). The Treasurer has advised that she will undertake the bookkeeping activities for ALARA in a paid capacity.
6. **Auditor's Report**
The President moved the acceptance of the Auditor's Report for 2024/25 and the meeting agreed (the Auditor's Report is on page 18 of the Annual Report). Votes For: 9, Votes Against: 0, Votes Abstain: 2

7. Election of Board

As the Returning Officer received no more than one nomination for each position, no election was required.

a. Vice-President (International)

Emmanuel Tetteh – proposed by Colin Bradley and seconded by John Molineux.

b. Treasurer

There were no nominations by the close of nominations. The Treasurer, Natalie Dao, has indicated that she is willing to continue as Treasurer, and the President proposed the election of Natalie Dao as Treasurer. The Vice-President (International) seconded the motion, and the meeting agreed.

8. Election of Committee Group's Co-ordinators

As the Returning Officer received no more than one nomination for each position, no election was required.

a. Indigenous AL / AR Coordinator

No nominations received.

b. Marketing Coordinator

No nominations received.

c. Membership Coordinator

No nominations received

d. Publications Coordinator

No nominations received

e. Research Coordinator

No nominations received

f. Streams Coordinator

No nominations received

g. Volunteers Coordinator

No nominations received

h. Web Services Coordinator

No nominations received

The President invited members to be actively involved in the committees.

9. Appointment of Auditor

Due to the Treasurer undertaking the bookkeeping activities for ALARA from 1 July 2025, the Board recommended that the Vice-President (Australasia), who used to be the Treasurer, conduct the 2025/26 annual audit. The meeting accepted this recommendation - Votes For: For: 9, Votes Against: 0, Votes Abstain: 2

10. Other Communications by Members

One member provided a comment at the Electronic part of the meeting.

Just one comment, as a point for consideration. In these extremely stretched financial times in our organisations (eg. Universities, all ed sectors, in NZ) I would like to urge that ALARA is careful to deduce financial demands on members and other interested parties. For example, if participants can attend only one session of a conference, let's request a minimal registration fee rather than the whole fee.

The President opened the floor to a discussion on the future for ALARA.

The discussion centred on a possible location for the 2026 conference, with suggestions made for venues in Melbourne, Australia.

The President thanked members for attending and closed the meeting.

Face-to-face section of the meeting closed 5.50 pm, 23 September 2025 (Australian Eastern Standard Time)